

~~SECRET~~  
~~CONFIDENTIAL~~

14 MAY 1965

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Current Interest Items

1. These items are in addition to the three items listed in our special report dated 10 May 1965.

2. Physical Fitness Room

Since the Physical Fitness Room was made available to female employees beginning 4 May, their use of this facility has steadily increased:

<u>Date</u>	<u>Number Working Out</u>	<u>Number of Visitors</u>
4 May	8	40
6 May	32	152
11 May	69	85
13 May	53 (as of 2 p.m.)	(not available)

3. Request from Social Security for CIA Retirement Statistics

We have been alerted by the Research Division, Social Security Administration, that a letter will be forwarded to the Director requesting regular reporting of certain statistics on the CIA Retirement System. We have advised the officer who called that it would probably be necessary to meet with them to work out the details of what data can be reported and the possible need for security controls over certain data.

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DECLASSIFIED

CLASS. CHANGED TO: TS S

NEXT REVIEW DATE: 20/12

AUTH: HR 70-2

DATE: 6/03/8

REVIEWER: 018995

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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The conclusions in this case have been reported to the appropriate military office and were explained to [REDACTED] during a personal visit from the Chief, Benefits and Services Division and a representative of the General Counsel.

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6. Handling of Reassignment Problems

The DDP/OP recently discussed with me the handling of certain cases involving employees who are no longer useful to the Clandestine Services at their present grade levels but whose records of service with the Agency warrant efforts to retain them. We have met with the Chief, Assessment and Evaluation Staff concerning the assistance of that staff in analyzing the individual's aptitudes and abilities. Based on such advice and an analysis of the individual's training and experience in relation to the requirements of Agency positions, the Personnel Operations Division will make every effort to effect reassignment at the employee's present or, if necessary, lower grade.

We contemplate that in some cases it may be necessary to authorize the receiving office on such reassignments to take the individual on a provisional period without charge to their personnel ceiling. We will work out the details of such arrangements with [REDACTED] on a general or individual case basis.

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This plan may lead to the conclusion that an Agency-level Board (perhaps similar to the previous Agency Reassignment Board) may be needed to handle such cases. We will report further on the success of our efforts as individual cases are surfaced.

/s/ Emmett D. Echols

Emmett D. Echols  
Director of Personnel

Distribution:

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OD/Pers/ [REDACTED] (14 May 1965)

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